

FORMAL NOTICE OF AGM 2020

In accordance with section 19 of the Canberra Convention Bureau Constitution and Section 30 of the Associations Incorporation Act notice is hereby given that the **Annual General Meeting** of the Association of the Canberra Convention Bureau will be held at the National Convention Centre Canberra on **Thursday 29 October 2020 at 5:00 pm**.

Information on the election of board positions due to become vacant at the AGM:

CATEGORY	NUMBER OF POSITIONS
(a) those who own or are engaged in the management of hotels or motels having at least 200 accommodation units Incumbent: Fredrick Arul, Hyatt Hotel Canberra	1
(e) those who own or are engaged in the management of some form of visitor attraction VACANT	1
(g) those who provide or are engaged in the provision of convention and meeting organisation Incumbent: Barry Neame, Consec Conference Management	1
(h) ordinary members who own or are engaged in the management of some other form of visitor, tourist or convention business or activity or any other business activity Incumbent: Adriaan Du Plessis, Novotel Canberra	1
(i) those who are involved in educational institutions or provide services to support the work of Federal Parliament Incumbent: Rob Stefanic, Department of Parliamentary Services	1

PLEASE NOTE: *Members who wish to nominate for a board position must be the owner or manager of the member organisation.*

Voting eligibility is as per Section 27, Voting Subrule 4:

A member or proxy is not entitled to vote at any general meeting of the Association unless all money due and payable by the member or proxy to the Association has been paid.

The role of the Board is to provide strategic advice to the Chief Executive in policy issues and ensure that the administration of the Association is being managed effectively on behalf of government and industry stakeholders. Members who seek nomination must be prepared to attend and provide input to board meetings, provide additional time to sit on policy project sub committees, and other strategic projects as required. If you have any queries in relation to this matter, please contact Michael Matthews on 0451 919 219 or michael.matthews@canberraconvention.com.au